

HONORS CLUB TREASURER'S BOOK SCORE SHEET

Club Name _____

Treasurer's Name _____

	Possible Points	Score
Club Budget	10	_____
All Bank Statements Included	10	_____
Copy of Balanced Check Register	5	_____
Treasurer's Reports (attached & approved signed authorization)	10	_____
Complete listing and report of:		
All Expenses for Year	10	_____
All Receipts for Expenses	10	_____
All Income for Year	10	_____
All Receipts for Income	10	_____
Yearly Summary Report completed	10	_____
Properly signed	5	_____
Yearly Audit Certificate completed	10	_____
	TOTAL POINTS	_____
<u>TIE BREAKER</u> (if needed)		
Overall Neatness & Organizations of Book	10	_____
	GRAND TOTAL	_____